

# IMAAB Privacy Policy

## 1. Introduction

IMAAB is committed to protecting the privacy and personal data of all applicants, accredited bodies, recognized professionals, website visitors, and stakeholders. This Privacy Policy outlines how we collect, use, disclose, and protect your information in accordance with applicable data protection laws (including GDPR).

---

## 2. Data We Collect

We may collect the following types of personal data:

- Name, organization, position
  - Contact details (email, phone, address)
  - Documents submitted during application or accreditation processes
  - IP address and usage data from the IMAAB website
  - Communication records (emails, messages, forms)
- 

## 3. Purpose of Data Processing

Personal data is collected and processed strictly for legitimate purposes, including:

- Managing applications and accreditation processes
  - Maintaining records of accredited bodies and recognized individuals
  - Responding to inquiries or complaints
  - Legal and regulatory compliance
  - Website analytics and security
- 

## 4. Legal Basis

Data is processed based on one or more of the following:

- Consent provided by the user
  - Contractual necessity
  - Legal obligation
  - Legitimate interest (e.g., service improvement, fraud prevention)
-

## 5. Data Sharing

We do **not** sell or share personal data with third parties for commercial purposes. Data may be shared with:

- IMAAB assessors and committee members (under confidentiality)
  - Regulatory bodies if required by law
  - IT service providers strictly for secure processing and storage
- 

## 6. Data Retention

Personal data is retained only as long as necessary:

- Accreditation-related data: 7 years post-expiry or withdrawal
  - Communications and inquiries: 3 years
  - Website analytics: anonymized or deleted within 12 months
- 

## 7. Data Subject Rights

You have the right to:

- Access and receive a copy of your data
- Request correction or deletion
- Withdraw consent (where applicable)
- Object to processing or request data portability

Requests should be sent to: **info@imaab.org**

---

## 8. Cookies

The IMAAB website may use cookies to improve user experience. You can manage cookie preferences via your browser settings.

---

## 9. Security Measures

IMAAB implements appropriate technical and organizational measures to protect personal data from unauthorized access, alteration, disclosure, or destruction.

---

## 10. Changes to This Policy

IMAAB reserves the right to update this policy. Revisions will be published on the website with the "Last Updated" date clearly indicated.